

# Hokkaido University Graduate School of Health Sciences

## Division of Health Sciences

### AY2023 Master's Degree Programs Application Guidelines

The academic admissions exam date is subject to change based on COVID-19 phase changes. Any updates to the exam date will be posted on our Hokkaido University Graduate School of Health Sciences website <https://www.hs.hokudai.ac.jp/e/>.

#### 1. Student Intake

Division of Health Sciences:

Up to a maximum of 40 students in total for the Division (the Master's Degree Program in Health Sciences and the Master's Degree Program in Nursing)

1) We are open to all applications from those including working adult applicants in Japan and overseas student applicants for the above enrollment limit of 40.

2) The above enrollment limit of 40 includes a few places to enroll in each major field of study of Advanced Public Health Nursing, Advanced Midwifery and Advanced Practice Nursing in the Master's Degree Program in Nursing.

**3) Applicants shall be advised to contact a faculty member of their desired field of research (see our website for the faculty list) to discuss research projects prior to making an application.**

#### 2. Degree Programs and Major Fields of Study

Division	Degree Program (Course)	Major Field of Study (Education and Research Field)
Division of Health Sciences	Master's Degree Program in Health Sciences	Biomedical Science and Engineering Medical Laboratory Science Rehabilitation Health Research Studies
	Master's Degree Program in Nursing	Nursing Science Advanced Public Health Nursing Advanced Midwifery Advanced Practice Nursing

#### 3. Application Requirements

Home Student Applicants

You must meet one of the below requirements.

- 1) Applicants who are graduates or expect to graduate from a university by March 31, 2023
- 2) Applicants who have been awarded a bachelor's degree, or expect to be awarded a bachelor's degree by March 31, 2023, by the National Institution for Academic Degrees and Quality Enhancement of Higher Education.
- 3) Applicants who have their 16-year school education in overseas countries completed or expect to have it completed by March 31, 2023
- 4) Applicants who have their 16-year school education of overseas countries completed by taking courses through correspondence from overseas institutes while living in Japan or expect to have it completed by March 31, 2023
- 5) Applicants who have completed, or expect to complete by March 31, 2023, a program at an educational institute in Japan which is accredited to offer an undergraduate program of an overseas university under the school education system of the country concerned and is also designated by the Minister of Education, Culture Sports, Science and Technology (the ministry thatof is hereinafter referred to as "MEXT"). The eligible applicants need to have completed their 16-year school education of the same country as the above overseas university.
- 6) Applicants who have been awarded a degree equivalent to a bachelor's degree from an overseas university or an overseas school (of which the overall level of education and research is evaluated by the organization accredited by the government or relevant authorities of the concerned country, or designated as equal to such by the Minister of MEXT) by completing a three-or-more year program.
- 7) Applicants who have completed a specialized program at a specialized training college designated by the Minister of MEXT on or after the date prescribed by the said Minister, or expect to complete by March 31, 2023.
- 8) Applicants designated by the Minister of MEXT (Ministry of Education, Science and Culture, Notice No. 5 of 1953).
- 9) Applicants who have attended a university for three years or more and are deemed to have earned a prescribed number of credits with an excellent performance by Hokkaido University Graduate School of Health Sciences.
- 10) Applicants who fall into one of the following and are deemed to have earned a prescribed number of credits with an excellent performance by Hokkaido University Graduate School of Health Sciences:
  - A. Those who have their 15-year school education completed in overseas countries.
  - B. Those who have their 15-year school education of overseas countries completed by taking courses through correspondence from overseas institutes while living in Japan.
  - C. Those who have completed an undergraduate program of an overseas university (completion of a 15-year curriculum under the school education system of the same country is a prerequisite) at an educational institute in Japan which is accredited to offer undergraduate programs of the overseas university under the education system of the country concerned. The completed undergraduate program must be designated by the Minister of MEXT.
- 11) Applicants who are assessed to have the academic competence equivalent or superior to that of a bachelor's degree holder by the Application Review for Qualification Approval and turn 22 by March 31, 2023.
- 12) Applicants for the Master's Degree Program in Nursing who apply for a place in the major field of study "Advanced Public Health Nursing" or "Advanced Midwifery" must fall into one of the above 1) to 11) and have, or gain by March 31, 2023, a registered nursing qualification.

- 13) Applicants for the Master's Degree Program in Nursing who apply for a place in the major field of study "Advanced Practice Nursing" must fall into one of the above 1) to 11) and have work experience for 3 years or more as a registered nurse (please confirm with the faculty in charge of "Advanced Practice Nursing").

Note:

- Application Review for Qualification Approval in 3. 11) is a prerequisite before accepting the application from non-degree holders who have graduated or completed a junior college, college of technology, specialized training college, other type of school or other educational institute. If the applicants are deemed to have academic competence equivalent or superior to that of a graduate through screening on the basis of their research history and skills including work experience, their application may be accepted to take the academic admissions exam.

**- Applicants who fall into 3. 9), 10) or 11) must go through the Application Review for Qualification Approval. Follow the instructions in "9. Application Review for Qualification Approval" to gain approval before making an application for a master's degree program.**

#### Working Adult Applicants

Applicants who stay on their job after their enrollment in a master's program must meet one of the Application Requirements 1) to 13) for "Home Student Applicants" above and need to have gained specialized work experience in the healthcare or public health industries or at welfare facilities, education and research institutes, government offices or corporates for two years or more (can be aggregate years) by April 2023.

*Special Measures in the Delivery of Education Pursuant to Article 14 of the Standards for Establishment of Graduate Schools* are available for those who gained admissions through "Working Adult Applicants" screening to facilitate their university studies.

Note:

- Circle the "Yes" option on your admissions application form if you would like the Article 14 to apply to you.

- Please be advised that the Article 14 does not apply to the practical training courses (e.g. "XXX Practice I") and "Supervised Individual Study in Nursing Practice" for the students whose major field of study is either Advanced Public Health Nursing, Advanced Midwifery or Advanced Practice Nursing in the Master's Degree Program in Nursing.

cf. Article 14 of the *Standards for Establishment of Graduate Schools* (excerpt from the Ordinance of the Ministry of Education, Science and Culture No. 28 of 1974)

Article 14 When deemed particularly necessary for the education in a graduate degree program, graduate students may be offered education in a feasible manner such as the delivery of classes and research supervision during night-time hours, specific hours or specific periods.

#### Overseas Student Applicants

Applicants must meet one of the application requirements listed 3) to 6), 10) or 11) under "Home Student Applicants".

And also,

- Applicants hoping for a MEXT scholarship: The scholarship application may require a "letter of consent for acceptance". In that case the applicant must directly contact a faculty member in his/her desired field of study and request prior consent for acceptance. Upon unofficial approval of the consent, ask the faculty to organize and sign a letter of consent for acceptance.

- Applicants who are self-supported: You must obtain a “recommendation letter from supervising faculty” from a faculty member of your desired field of study.

#### 4. How to Apply

1) Application Period (starting date, closing date & time):

From Monday, July 11 to Friday, July 15, 2022

Office open: 8:30 am to 5:00 pm

Submit the documents listed in 4. 2) in person, or by post to the address in 4. 3) (send by “Kakitome-Sokutatsu” (insured registered express mail) via Japan Post, or its equivalent from overseas). The closing date must be strictly observed.

#### Application Procedure for Overseas Student Applicants

I. Apply Online.

i) Go to “HOKKAIDO UNIVERSITY Graduate School of Health Sciences Online Application”  
<https://e-apply.jp/e/hokudai-hs/>

Note:

- Go through the instructions and reminders before making an application. On the top page, click “English” then click “Introduction” to read.

- You need a printer and contact email address (the one provided by your mobile/cell phone company is not acceptable) through the procedure to make an application, print out necessary documents and later receive an automatic email notification of payment for the admissions exam.

ii) Follow the on-screen instructions to select the option applicable to you or enter the necessary information.

iii) When you have completed the procedure, you will receive an application completion email at your registered e-mail address.

II. Pay your Admissions Exam Fee.

(exemption applies to the overseas students on the MEXT scholarship)

i) When you have completed the online application procedure, continue to the payment page.

Use one of the following payment methods.

A. Credit card

Enter your credit card number, expiration date, cardholder’s name and security code.

B. Pay-easy (using a bank ATM, Japan Post Bank ATM or its online banking service), convenience store or internet banking (PayPay Bank or Rakuten Bank)

a) Pay-easy ATM

Make a note of the payment code (Pay-easy payee number), application number (remitter number) and confirmation number issued after you select a payment institution. Take the note with you to the above payment institution when making your payment at a Pay-easy ATM.

b) Convenience store

Make a note of the application number (remitter number), and the confirmation number or online payment number, issued after you select a payment institution. Take the note with you to the convenience store you selected when you make your payment (Payments can be made at Lawson, Family Mart, Ministop, and Daily Yamazaki.)

c) Paypay Bank/Rakuten Bank

Follow the instructions shown on the screen.

C. Payments via the China Union Pay network “China Union Pay”

Type in your bank account number, expiration date, password and other information required on the UnionPay payment page to complete payment.

ii) The required information and the procedures may vary by financial institutes. Read the on-screen instructions carefully before making payment.

A handling fee of 500 yen will apply on top of the Admissions Exam Fee of 30,000 yen when you make the admissions exam fee payment.

Note:

The applicants who reside overseas at the time of application and are unable to pay by credit card or China Union Pay should ask a person in Japan to pay on their behalf using the above method A or B.

III. Submit required documents in person or by post.

i) Hand in or send by post your completed application form generated upon completion of the online application process along with all other required documents within the application period. Affix one of the postal address labels printed out with the application form to an envelope if sending by post.

**ii) The application process will be complete when all required documents have been received by our Administrative Office (see 4. 3)). Please be advised that your application will not be complete if you have gone through the online application process but have not submitted any hard copy documents to us.**

IV. Inquiries regarding the online application procedures

Please contact below by phone or e-mail.

Technical Assistance Center, DISCO Corporation

Phone: 0120 708898 (toll-free within Japan)

Phone: +81 3 5804 5515 (from overseas)

E-mail: cvs-web@disco.co.jp

2) Required Documents and Admissions Exam Fee

Home student applicants

1	Admissions application form	Use a prescribed admissions application form.
2	Examination admission card and photo card	Use prescribed forms. Fill in with the required information and attach an ID photo (in size 40mm × 30mm, face to shoulder shot with no hat and no background, taken within the last three months) to each card. Print your name on the back of the photos.
3	Personal statement	Use a prescribed form.
4	Graduation (or prospective graduation) certificate	Issued by the president of your university (or the dean of the school of the university you graduated/are graduating from). Applicants who meet one of the application requirements listed 9), 10) or 11) under 3. Application Requirements “Home Student Applicants” should submit a photocopy of the result from the application review for qualification approval instead (see 9. Application Review for Qualification Approval).

		Graduation (or prospective graduation) certificate is not required if you have graduated from the College of Medical Technology, Hokkaido University or have graduated/expect to graduate from the Department of Health Sciences, School of Medicine, Hokkaido University.
5	Transcript	A sealed transcript issued by the president of your university (or the dean of the school of the university you graduated/are graduating from). Not required if you have graduated from the College of Medical Technology, Hokkaido University or have graduated/expect to graduate from the Department of Health Sciences, School of Medicine, Hokkaido University. Also not required if you have already submitted your transcript through the Application Review for Qualification Approval.
6	Admissions exam fee	30,000 yen MEXT scholarship students are exempt from the fee. Use the attached bank transfer form (perforated into five sections, acceptable at post offices and banks) to pay at your local post office or bank branch.
7	Proof of payment form	Fill in your name on the form and attach “Kentei-ryo uketsuke shomei-sho” (the validated portion of the bank transfer form stamped by the post office or bank upon payment of the examination fee) where indicated on the proof of payment form.
8	Self-addressed stamped envelope	Write your name and address with postcode and attach an 84 yen postage stamp on a prescribed envelope (small envelope). (We will send you your examination admission card at a later date)
9	Mailing label	Use a prescribed sticker label sheet. Write your name and address with postcode on two prescribed labels. We will use it to send you your exam results and admission documents.
10	Photocopy of residence card or equivalent	Foreign residents in Japan should submit a photocopy of their residence card or an equivalent certificate which verifies their resident status.
11	<Only applicable to the applicants for Public Health Nursing, Advanced Midwifery, and Advanced Practice Nursing> Photocopy of registered nurse license or nurse registration certificate	When applying for Public Health Nursing, Advanced Midwifery or Advanced Practice Nursing must submit a photocopy of your registered nurse license if you are already qualified, or a photocopy of a nurse registration certificate issued by the Ministry of Health, Labour and Welfare after taking and passing the national exam if you are to be qualified as a registered nurse. We may cancel your admission to our Graduate School if you do not submit the above.

Note:

1. Applicants who have been awarded a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education must enclose a certificate of degree conferred and a transcript of which credits earned have been examined through the degree-awarding review by the Institution.

### Working Adult Applicants

Working adult applicants must submit the following documents in addition to those required of the home student applicants listed above.

12	Letter of approval to study at Hokkaido University (shugaku shodaku-sho)	Use a prescribed form. Must be issued by the head of the department of the organization you work for.
13	Certificate of employment stating the duration of employment (zaishoku kikan shoumei-sho)	A document verifying your job title and period of employment (format not specified). Not required if you have already submitted a copy through the "Application Review for Qualification Approval" process.

### Overseas Student Applicants

Overseas Student Applicants must submit all 1-10 below within the application period.

1	Admissions application form (nyugaku gansho)	Complete the online form and print out the admissions application form in A4 (this includes your academic CV details). Attach an ID photo (in size 40mm × 30mm, face to shoulder shot with no hat and no background, taken within the last three months) to the form.
2	Examination admission card (juken hyo) and photo card (shashin hyo)	Attach an ID photo (in size 40mm x 30 mm, face to shoulder shot with no hat and no background taken within the last three months) on each card printed out with the admissions application form. Print your name on the back of the photos.
3	Recommendation letter (suisen sho)	A recommendation letter from the head of your affiliated department at your workplace or the principal or faculty of the most recent educational institute of which the applicant is a graduate.
4	Graduation (prospective graduation) certificate (sotsugyo shoumei-sho or sotsugyo mikomi shomei-sho)	Issued by the president/principal of your university (in English or Japanese) *  *Those who graduated or will graduate from a university in China (it does not include Taiwan, Hong Kong and Macau) must submit the following documents in addition to your graduation (or prospective graduation) certificate.  <u>Graduates must submit both i) and ii) below:</u> i) Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表); and ii) Graduation certificate (毕业证书) AND diploma (学位证书). <u>Prospective graduates must submit:</u> i) Online Verification Report of Student Record (教育部学籍在

		<p>线验证报告).</p> <p>Obtain the above report i) from the site “中国高等教育学历证书查询” <a href="http://www.chsi.com.cn/xlcx/bgys.jsp">http://www.chsi.com.cn/xlcx/bgys.jsp</a>. Make sure that there are 15 days or more left before the expiration date of the online verification at the time of the report submission.</p>
5	Transcript (seiseki shomei-sho)	Issued by the president/principal of your university (in English or Japanese)
6	Personal statement (shibo riyu-sho)	Use the prescribed form, in approximately 2 x A4 pages (handwritten not accepted)
7	Admissions exam fee (kentei ryo)	<p>30,000 yen</p> <p>The MEXT scholarship students are exempt from the fee.</p> <p>&lt;&lt;How to pay&gt;&gt;</p> <p>Follow the on-screen instructions to make payment after completing the online application. Select one of the payment methods below.</p> <p>A. Credit card (Visa, MasterCard, JCB, American Express, etc.)</p> <p>B. Pay-easy (using a bank ATM, Japan Post Bank ATM or its online banking service), convenience store and internet banking (PayPay Bank and Rakuten Bank ). Make a note of the confirmation number issued after you select a payment service (the confirmation number varies with the said services) and take it with you to your choice of payment service intermediary.</p> <p>C. Payments via the China Union Pay network “China Union Pay”</p> <p>Note:</p> <p>If you are not able to pay by credit card or China Union Pay and live outside Japan, ask a person in Japan to make payment on your behalf by the method A or B.</p> <p>Important:</p> <ul style="list-style-type: none"> <li>- Money orders and cash are not accepted.</li> <li>- Print out your customer’s receipt or payment-received email and keep it as your proof of payment.</li> </ul>
8	Proof of language proficiency (English and Japanese) (gogaku-ryoku shomei shorui)	<p>English language:</p> <p>An Official Score Report (original) of TOEFL or IELTS taken within two years before the master’s admissions exam month (August 2022).†</p> <p>†If you cannot submit the original Official Score Report by the application closing date, take a screenshot of your score on the exam organization’s website and submit it. You must also send us the original as soon as it arrives. Please be advised that we will cancel your application if you do not send the original by the admissions exam date.</p> <p>Japanese language:</p> <p>“Japanese-Language Proficiency Test Certificate of Result and Scores” issued by JLPT. Current research students of Hokkaido University can turn in a certificate of program completion of the Japanese language program provided by the International Student Center of Hokkaido University.</p>



9	Letter of consent for acceptance or letter of recommendation from a prospective supervising faculty member (ukeire naidaku-sho or ukeire kyoin suisen-sho)	Approximately 1 x A4 page (format not specified; handwritten not accepted). (To be completed by a prospective supervising faculty member in charge of your preferred major field of study in one of the degree programs. You are required to ask the faculty to include the communication history between the faculty and you in the letter such as emails and online interviews.)
10	Other	Provide both: - Proof of finance to meet your educational expenses; and - Photocopy of passport or Japanese residence card.

### 3) Where to Submit the Application Documents

#### Postal address

Academic Affairs  
Administration Division  
Graduate School of Health Sciences  
Administrative Office of Medicine and Health Sciences  
Hokkaido University  
Kita 12, Nishi 5, Kita-ku, Sapporo 060-0812  
JAPAN  
Phone: 011-706-3318

### 4) Important Reminders

- i) We do not accept incomplete applications. Check written errors and incomplete information in the required forms.
- ii) You cannot make any changes to your application once accepted. We will not return your application documents.
- iii) Falsified information in your application documents can lead to cancellation of admission.
- iv) Submit a documentary proof such as an extract of the family register if any of your names have changed from those on your graduation certificate (e.g. change in surnames).
- v) When you send your application documents by post from within Japan, use the bound-in envelope to this application guidelines brochure (large envelope) and send by “kakitome sokutatsu” (insured registered express mail). Use the same envelopes if you hand in your documents at our office in the Graduate School.
- vi) If you are an applicant with disabilities and require reasonable accommodation for the interview process and your study at Hokkaido University, please let us know at Academic Affairs, Administrative Division at the Graduate School of Health Sciences before the Application Period in 4. 1) starts.
- vii) If you need to apply for extended enrollment as described in “10. Extended Enrollment”, you must submit the application form for extended enrollment together with other application documents.
- viii) There is no refund of the admissions exam fee paid under any circumstances except for the following.
  - a. You paid the admissions exam fee but did not make an application for a degree program; or your application documents were incomplete and not accepted.‡

b. You paid a duplicate admissions exam fee.‡

‡Ask Academic Affairs, Administrative Office, Graduate School of Health Sciences for a refund. Must allow a reasonable period for the process of refund. Keep the receipt “Kentei-ryo uketsuke shomei-sho” (examination fee payment certificate - the validated portion of the bank transfer form stamped by the post office or bank upon payment of the examination fee) or “Yuubin-furikae haraikomi-kin juryou-sho” (same as the said certificate) which you will be asked to present to receive your refund.

## 5. Admission Policies and Procedures

The selection of home student applicants and working adult applicants comprehensively considers the written and oral exam assessment and the review of applicants’ submitted documents. Meanwhile we conduct online interviews along with a document review on the admissions of overseas students.

## 6. Exam Schedule, Location and Type of Exam

1) Academic admissions exam

**Date: Tuesday, August 23, 2022**

2) Exam format, time and place

### Home student/working adult applicants

Degree Program Exam subject	Format	Master’s Degree Program in Health Sciences	Master’s Degree Program in Nursing	
		Major Field of Study		
		Biomedical Science and Engineering Medical Laboratory Science Rehabilitation Health Research Studies	Nursing Science	Advanced Public Health Nursing Advanced Midwifery Advanced Practice Nursing
English language proficiency exam (TOEFL-ITP)	Written exam	9:00 – 11:30		
Specialized subject - essay	Written exam	12:30 – 13:30		
Specialized subject – exam content specific to each major field of study	Written exam			13:50 – 14:50
Interview	Oral interview	Starting 14:00	Starting 14:00	Starting 15:00

Note:

- No dictionary allowed.
- Specialized subject exams vary in type and designated ending time between different degree programs and major fields of study.

Place:  
Hokkaido University Graduate School of Health Sciences  
(Kita 12, Nishi 5, Kita-ku, Sapporo)

### Overseas Student Applicants

Degree Program	Format	Master's Degree Program in Health Sciences	Master's Degree Program in Nursing	
		Major Field of Study		
Exam subject		Biomedical Science and Engineering Medical Laboratory Science Rehabilitation Health Research Studies	Nursing Science	Advanced Public Health Nursing Advanced Midwifery Advanced Practice Nursing
Online admissions interview	Oral interview	Interview time TBA		

**Note:**

- We will advise each applicant of the online interview methods at a later date.
- Applicants must arrange Internet access and equipment e.g. webcam on their own to be interviewed online by the academic admissions exam date specified in 6. 1).

### **7. Exam Results Release**

10:00 am on Friday, September 16, 2022, (online results release approximately at 10:30 am)  
Results will be posted on the notice board in the entrance hall of the Graduate School of Health Sciences as well as on the Graduate School website <https://www.hs.hokudai.ac.jp/e/>.  
Results will also be sent to applicants by mail.  
No phone inquiries are accepted.

### **8. Student Registration Procedures**

1) Instructions on the registration process and registration window period will be sent with your acceptance letter.

2) Tuition fees and other fees

- i) Confirmation fee: 282,000 yen (subject to change)
- ii) First-semester tuition fee: 267,900 yen; per annum: 535,800 yen (both subject to change)

**Note:**

- The figures provided above are subject to change. New fees will apply upon revision when starting a degree program or while studying at the university.
- You may be entitled to a waiver or deferment of the confirmation fee and tuition fees. Instructions on how to apply will be sent with your acceptance letter.

### **9. Application Review for Qualification Approval**

Applicants who fall into 9), 10) or 11) in “3. Application Requirements” must go through an application review for qualification approval before applying for a master’s degree program.

1) Application Period (starting date, closing date & time):

From Monday, June 20 to Friday, June 24, 2022

Office open from 8:30 am to 5:00 pm

Submit the documents listed in 9. 2) in person, or by post to the address in 9. 3) (send by “Kakitome-Sokutatsu” (insured registered express mail) via Japan Post, or its equivalent from overseas). The closing date must be strictly observed.

2) Required Documents

a) Applicants who fall into 9) or 10) in “3. Application Requirements”

i) Application form for application review for qualification approval	Use a prescribed form.
ii) Transcript	A sealed transcript from the president/principal of the university you are currently enrolled in or the dean of your undergraduate school of the university.
iii) Enrollment certificate	Must be issued by the president/principal of the university you are currently enrolled in or the dean of your undergraduate school of the university. The certificate must specify the duration of your university attendance.
iv) Recommendation letter	A sealed recommendation letter from the president/principal of the university you are currently enrolled in or the dean of your undergraduate school of the university.
v) Return envelope (to be used to release our application review decisions to the applicants)	Applying from within Japan: Provide a self-addressed stamped envelope (approx. 120mm x 235mm in size) with 374 yen postage. Applying from overseas: A return envelope is not required.

b) Applicants who fall into 11) in “3. Application Requirements”

i) Application form for application review for qualification approval	Use a prescribed form.
ii) Transcript from the educational institute you gained your highest educational qualification/attainment from	A sealed transcript issued by the head of the educational institute from which you gained your highest educational qualification/attainment.
iii) Graduation certificate from the educational institute you gained your highest educational qualification/attainment from	Issued by the head of the educational institute from which you gained your highest educational qualification/attainment.

iv) Certificate of employment stating the duration of employment	Must be issued by the head of the organization who specifies the duration of employment and job description of the applicant if the applicant's employment history includes technical or professional positions
v) Personal statement	Use a prescribed form. Attach photocopies of the proof of research history, work experience or research achievements if applicable.
vi) Documents supporting your highest educational qualification/attainment	Graduates of junior colleges, colleges of technology, specialized training colleges or other types of schools should provide supporting documents which state the admissions requirements to the completed program, graduation requirements (incl. the duration of school attendance, courses and number of credits) as well as the syllabi of the courses required for graduation with course descriptions.
vii) Return envelope (to be used to release our application review decisions to the applicants)	Applying from within Japan: Provide a self-addressed stamped envelope (approx. 120mm x 235mm in size) with 374 yen postage. Applying from overseas: A return envelope is not required.

Note:

- ii) and iii) in the above a) and b) are the original copies of high school graduation or higher.
- ii), iii) and vi) are not required if you have graduated from the College of Medical Technology, Hokkaido University

### 3) How and where to submit the application documents

i) Please mark "Documents enclosed – master's application review for qualification approval" in red on the envelope you use. Submit the required documents listed above in person at or by post to the address below.

ii) Postal address:

Academic Affairs  
Administration Division  
Graduate School of Health Sciences  
Administrative Office of Medicine and Health Sciences  
Hokkaido University  
Kita 12, Nishi 5, Kita-ku, Sapporo 060-0812  
JAPAN

### 4) How we review your application

Our committee reviews the number of credits and grades you have earned, research content and work experience detailed on your application. We may ask you for further documents if required to proceed with the application review.

### 5) Qualification approval release

Results of the committee decision will be sent out to applicants by post on Friday, July 8, 2022.

## **10. Extended Enrollment**

Students in employment (or engaged in nursing care or childcare) may be approved for an extended duration of study to complete their degree programs in each agreed schedule beyond two years as the standard duration of study and up to a set period of time not exceeding four years. The extended enrollment shall be reviewed and approved by the Graduate School.

Students can apply for extended enrollment only at the time of applying for their master's degree programs.

For further inquiries please contact the Academic Affairs, Graduate School of Health Sciences (the same address to send master's degree program application forms).

## **11. Privacy Policy**

Your data such as name, gender, date of birth and postal address on your admissions application form will be used for admissions (admissions and selection procedures), exam results release, student registration procedures (notice of due payment to be made upon student registration, sending hardcopy documents and general information after registration) and the management of student records and academic grades. Hokkaido University Graduate School of Health Sciences securely handles and safeguards the collected personal data and will not use them for purposes other than specified.

However, among the above data, names and postal addresses may be used for the communication with and the circulating of event information from the Hokkaido University Frontier Foundation and Hokkaido University Athletic Union which is a university-related organization.